



Director of Paddle/ Assistant Racquets Professional

Oakland Hills Country Club is one of the pre-eminent country clubs in the United States. The Club is home to two championship courses offering a legendary golf experience. Our membership, one of the largest in the Great Lakes region, enjoys a broad range of engaging social activities and recreational programs that promote friendship and create lifelong memories for our member families.

Oakland Hills is amidst one of the most critical points of the Club's history as we embark on a multiyear clubhouse construction project following the fire of 2022. Along with the clubhouse, we are building on a foundation of delivering consistent, high-quality services and amenities for a world-class experience throughout the Club. We are dedicated to maintaining and enhancing the Club's racquets legacy for hosting state, national and international championships including recent back-to-back Detroit Invitational Tournaments with the APTA.

Our facilities feature five clay tennis courts recently rated by court experts to be among the best quality playing surfaces in the state. In addition, we offer four recently resurfaced heated paddle tennis courts with adjacent indoor warming center. The larger Athletics Facility includes a six-lane swimming pool and indoor multipurpose activity center.

The Director of Paddle/Assistant Racquets Professional in collaboration with and with direction from the Director of Racquets (DOR) is responsible for an exceptional experience for adult, junior, social, and competitive programs to meet the dynamic needs and demands of the membership.

Contact Director of Racquets, Kati Gyulai, kgyulai@oakland-hills.com

Director of Paddle

- Grow the member participation by 20%
- Organize and execute comprehensive events and activities to include social, competitive, and instructional programming for all levels
- Document and report to the DOR successful and/or unsuccessful programs to be used as a reference tool in future event and calendar planning
- Create additional events
- Organize and run the men's and women's ladder
- Providing private and group lessons to adults and to juniors
- Responsibility for the maintenance of the paddle courts

- Assure consistent, efficient, and seamless daily operation of paddle

Assistant Racquets Teaching Professional

The general roles and responsibilities of the Assistant Racquets Professional will be to deliver a range of services customarily provided by a USPTA/PTR professional. These services will include, but are not limited to:

- Being a passionate ambassador for the games of tennis and pickleball and requiring the same from each member of the tennis staff
- Enthusiastically encouraging member participation by assisting the DOR with the planning of events to promote participation and member engagement; organizing, scheduling and managing tournaments, clinics, round robins, social events, and other tennis and paddle related activities to maximize members' access to and enjoyment of the racquet's facilities
- Being a strong "consensus builder," and having effective skills to reconcile differences and inspire solutions for a better operation and member experience
- Execute comprehensive events and activities to include social, competitive, and instructional programming for all levels
- Assist the DOR to develop a first-class junior program that meets the demand of all junior abilities, which should result in a comprehensive, creative, and innovative program from beginners to high performance
- Documenting and reporting to the DOR successful and/or unsuccessful programs to be used as a reference tool in future event and calendar planning
- Providing private and group lessons to adults and children at all levels and overseeing lessons taught by all professionals
- Coordinating instruction, competitive playing, and team opportunities for an active group of juniors
- Assist the DOR to ensure accurate member billing and accurate sales/activity reports
- Attending all Senior Staff, Racquets Committee and sub-committee meetings
- Conducting regular staff meetings within the tennis department to ensure effective communications
- Preparing tennis promotional items and event results for the website, and club newsletter
- Responsibility for the maintenance of the tennis
- Enforcing all the Club's Rules and Regulations governing use of the facilities, equipment, dress code and sportsmanship as set forth by the Club
- A verifiable motivator and leader who can bring out the best in others by setting clear goals and expectations, holding them accountable for outcomes, by providing consistent feedback, support and through respectful interaction and professionalism

- A history of innovation, and a champion of new ideas and initiatives, looking to consistent improvement of member experiences and operational efficiency
- Exemplary communication (both written and spoken) and interpersonal skills and the ability to work with all committees. The candidate must possess a proven ability to attract, hire, develop and lead a high performing team of professionals
- Excellent organizational, technological and time management skills and be an excellent player
- A history of developing and staging inter-Club events.
- Considerable experience running and organizing successful men's, women's and junior tennis programs