



Morristown Field Club is seeking a Director of Racquets Professional / Operations Manager to guide and grow our robust racquets program. MFC has large men's and women's tennis and paddle programs with many participating in leagues and many who just play for fun. We also have a growing interest in pickleball and have plans to build several dedicated pickleball courts within

6-12 months. This is a full time, year-round, position. The candidate must be a strong leader with exceptional communication and teaching skills. The applicant must be creative, detail oriented, and can manage a robust number of tennis, paddle, and pickleball programs.

MFC is one of the area's best racquets clubs, set in the heart of Morristown, NJ; a picturesque setting with twelve outdoor HarTru tennis courts and 4 paddle courts. Our plans include the addition of 2 additional paddle courts and 4 permanent pickleball courts.

MFC has players of all skill levels from the most competitive Inter-Club teams to those getting started; we offer clinics, lessons, and social programs for everyone. Additionally, we boast an active social calendar highlighted by very popular mixed round robins usually followed by enjoying each other's company at a BYOB evening afterwards.

Job Description

POSITION

Director of Racquets / Operations Manager



JOB SUMMARY

Organize and direct club activities, events, tournaments, and lessons.
Supervise maintenance and management of club facilities.

KEY RESPONSIBILITIES:

1. Ensure that all club members and guests receive courteous, prompt, and professional attention to all their racquets needs
2. Plan and direct tennis, paddle and pickleball league participation as well as instructional programs including women's league practices and line ups
3. Organize club social activities including weekly round robins and other social events
4. Give lessons and clinics on the techniques and strategies of racquets sports for all levels of play
5. Develop initiatives to promote, build, and market year-round racquets programs or events to attract and retain members' interests
6. Prepare a monthly calendar of events that will be advertised on MFC's website and amongst other marketing platforms, e.g., social media postings, emails, etc.
7. Organize, administer, and officiate tournaments and inter-club leagues
8. Ensure proper inspection of the courts and facilities daily prior to the start of play to ascertain that all necessary maintenance was performed and coordinate where appropriate with courts committee head and maintenance staff
9. Provide court status information when the weather is questionable
10. Administer and enforce club policies and procedures regarding play on club courts
11. Work in conjunction with the various committee heads (i.e., tennis, paddle, social, courts, etc) to achieve club programming

EDUCATION AND CERTIFICATION

The ideal candidate should have earned a college degree and have USPTA/PTR Professional certification along with PPTA/PPTR certification. The successful candidate will possess a high-level of proficiency in both playing and teaching the sport of tennis, platform tennis, and pickleball.

SALARY AND BENEFITS

MFC offers a generous compensation package commensurate with qualifications and experience.

If interested, please submit a cover letter and resume to MFC Search Committee at mfcracquets@gmail.com