

Concord Country Club

Racket Sports Professional

Club Profile

Concord Country Club was founded in 1895 as the Concord Golf Club by a group of twenty Concord residents, led by Moses B. L. Bradford. In 1900, a vote was taken to purchase the Brown Farm and form a new corporation to be called the Concord Country Club. Also that year, golf course architect, Donald Ross, was hired to design the original 9 holes at the current location and the first clay tennis court was built. The first "swimming pool" was created in 1915 by damming the brook on the present seventh hole.

In addition to its impeccably maintained championship golf course, Concord has 8 clay tennis courts, a heated outdoor swimming pool with a children's wading pool and a separate paddle tennis facility with four courts and two seasonal pickleball courts.

The Position

Concord Country Club is seeking a year-round Head Racquets Professional who is looking for a rare opportunity to join a high-performing team.

The Head Racquets Professional reports directly to the Director of Racquet Sports and has supervisory responsibility for Assistant Racquets Professional staff. This position will have leadership duties in all aspects of the tennis operation, including: a large and thriving junior program; ladies' team practices; lessons and clinics for all ages and playing levels; adult and junior leagues; racquet events, socials, and tournaments; pickleball and platform tennis programming; payroll and budgeting.

The ideal individual will be high-energy, outgoing, and have a passion for tennis that is palpable. Qualified candidates will excel in the following areas: communication, customer service, technology, creativity, problem solving, efficiency, organization, and the ability to thrive in a team atmosphere. The following characteristics are also preferred: experience at private country clubs, background as a competitive player, 4.5+ tennis rating and 20 or less PTR paddle rating preferred and USPTA Elite level certification.

Benefits/Application

Benefits include 401(k) retirement plan with employer contribution and match, medical/dental/vision insurance, fully paid life and long-term disability insurance, complimentary employee meals while working, and more.

If interested, please send resume and cover letter to Nigel Bentley, Racquet Sports Director.

Email: nbentley@concordcc.org

Deadline to apply is July 14th

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Job Description

Head Racquets Professional

I. Related Titles

First Assistant Tennis Professional, Paddle/Pickleball Professional, Director of Instruction

II. Job Summary

Provide high quality instruction and excellent customer service to members of all ages. Assist the director of racquet sports and other members of the racquets staff in running a full-service tennis program, racquets office and pro shop. Organizes and directs all club tennis activities, events, exhibitions, tournaments and lessons.

III. Job Tasks (Duties)

1. Plan, promote and supervise instructional programs for pickleball and paddle clinics, lessons and social events for juniors and adults.
2. Provides group and individual racquet lessons as assigned
3. Plan, organize, and implement high quality individual and group lessons, clinics, and camps for junior players ages 12 & under utilizing the USTA QuickStart methods of player development.
4. Assist with women's team practices.
5. Organize pre-season practices for men's teams.
6. Assist in organizing play, tournaments, events, and interclub matches, including 2 USTA tournament events.
7. Participate in all play with all members when possible and play on teams as permissible during the paddle season.
8. String and grip rackets for members and perform other light equipment repairs.
9. Assist in administrative tasks including but not limited to reserving courts, booking lessons and clinics, calling and emailing members to promote events, lessons, clinics, becoming knowledgeable about demo rackets and other merchandise, organizing inventory and teaching equipment
10. Light court maintenance.
11. Learn the techniques, strategies, rules of platform tennis and pickleball. Learn and enforce club policies of the racquet facilities.
12. Keep up-to-date on current technologies and trends in the racquets industry
13. Professionalism and commitment to excellence
14. Coordinate's maintenance, repair and cleaning of courts with maintenance departments and staff
15. Writes and edits all tennis-related news for the club newsletter (includes photos when possible)
16. Supervises Assistant Racquet Professionals and other racquets staff
17. Assists with managing the racquets merchandise including paddle and pickleball.
18. Provides all charge tickets generated in the tennis shop to the accounting department
19. Ensures that all club members and guests receive courteous, prompt and professional attention to all their tennis needs
20. Assist in growing the participation in all racquet sports
21. Other duties as assigned by the Director of Rackets.

IV. Reports to

Director of Racquet Sports

V. Supervises

Assistant Racquets Professionals